

# Water and Wastewater Certification Guideline UPDATE-May 2025

## **Operating In Training (OIT)**

Alberta specific OIT certification is now available. If you meet the below criteria and wish to obtain a OIT certificate, please email [waterandwastewateroperatorcert@gov.ab.ca](mailto:waterandwastewateroperatorcert@gov.ab.ca) to request an application form. OIT is not mandatory and is not eligible for reciprocity.

- Completion of Approved Mandatory Training Course for Level I (minimum 1.2 CEU's)
- Grade 12 or equivalent
- Pass Level I certification exam

## **Waiting Period Between Exam Rewrites**

The waiting period between exams for rewrites has been reduced to 30 days.

- You are eligible to apply 30 days after an unsuccessful attempt
- Exam approval will follow the same process as all certification exams.??

## **Direct Responsible Charge (DRC) Plan**

DRC plans are required for municipalities that require more than one operator obtaining DRC hours at the same time. There are two forms that must be completed. Forms are located on the EPA Operator Portal under Resources.

- The DRC Facility Plan must be filled out by the facility authorized approver (owner/representative)
- The DRC Operator form must be completed by each operator applying for Level III and IV
- Both forms must be uploaded into the operator's exam application

## **Certificate Renewal Without Experience**

Operators can renew and maintain their certification without experience with no limit on renewals as per below requirements:

- CEU requirement has been met as per the Water and Wastewater Operator Certification Guidelines
- Apply for renewal in the EPA Operator Portal and pay the renewal fee as per the Water and Wastewater Operator Certification Guidelines

The change will be retroactive to certificates that have been inactive for three years or less. If the certificate became inactive in 2022, 2023 or 2024 the certificate can be reactivated, once the CEU requirement is met. A reactivation fee of \$130 will apply if you do not have an active certification. If you have an active certification, there will be no extra charges. Please send an email to [waterandwastewateroperatorcert@gov.ab.ca](mailto:waterandwastewateroperatorcert@gov.ab.ca) once you have applied so that the fees can be reviewed.



**Water and Wastewater Operator Certification Website**